

A meeting of the **CABINET** will be held in the **COUNCIL CHAMBER, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 15 MAY 2008** at **11:30 AM** and you are requested to attend for the transaction of the following business:-

## **APOLOGIES**

  
**Contact**  
**(01480)**

### **1. MINUTES (Pages 1 - 4)**

To approve as a correct record the Minutes of the meeting held on 24<sup>th</sup> April 2008.

**Mrs H Taylor**  
**388008**

### **2. MEMBERS' INTERESTS**

To receive from Members declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any agenda item. Please see Notes 1 and 2 below.

### **3. APPOINTMENT OF EXECUTIVE COUNCILLORS**

To appoint Members to hold responsibility for executive powers and duties determined by the Leader.

The following portfolios were approved by the Cabinet in May 2007 –

- ◆ Finance;
- ◆ Planning Strategy, Environment and Transport;
- ◆ Leisure Centres;
- ◆ Resources and Policy;
- ◆ Housing and Public Health;
- ◆ Headquarters and Information Technology; and
- ◆ Operations, Parks and Countryside.

Those Members appointed as Executive Councillors for Planning Strategy and Resources and Policy were also appointed ex-officio Members respectively of the Development Control Panel and Licensing and Protection Panel/Licensing Committee.

The Leader was appointed ex-officio Member of the Employment Panel.

### **4. LEISURE CENTRE MANAGEMENT COMMITTEES**

To appoint Members to serve on the following Leisure Centre Management Committees-

- ◆ Huntingdon Leisure Centre Management Committee (6)
- ◆ St Neots Leisure Centre Management Committee (5)
- ◆ St Ivo Leisure Centre Management Committee (6)
- ◆ Ramsey Leisure Centre Management Committee (5)
- ◆ Sawtry Leisure Centre Management Committee (5)

*The Local Government Act, 2000 requires the appointment of a minimum of one Cabinet Member to Leisure Centre Management Committees. Any non-Cabinet Members appointed are required to represent wards within the catchment area of the relevant Centre. The political balance requirements do not apply.*

**5. HINCHINGBROOKE COUNTRY PARK JOINT LIAISON GROUP**

To appoint four members to serve on the Country Park Joint Liaison Group.

**6. HUNTINGDONSHIRE TRAFFIC MANAGEMENT AREA JOINT COMMITTEE**

To appoint six Members to serve on the Huntingdonshire Traffic Management Area Joint Committee.

*The 2000 Act requires the appointment of a minimum of one Cabinet Member to the Joint Committee. Other Members may be appointed to the Joint Committee but the political balance requirements do not apply.*

**7. CUSTOMER FIRST AND ACCOMMODATION ADVISORY GROUP**

To appoint seven Members to serve on the Advisory Group.

A Sub-Group of the Cabinet that is exercising any decision-making powers delegated to it by the Cabinet must include only Cabinet Members. Those whose terms of reference are merely advisory can include non-Cabinet Members. Proportionality requirements do not apply to any Sub-Groups or Committees to which the Cabinet may appoint.

**8. MEMBERS' ADVISORY GROUP FOR PUBLIC CONVENIENCES**

To appoint four Members to serve on the Advisory Group.

**9. DEVELOPMENT PLAN POLICY ADVISORY GROUP**

To appoint seven Members to serve on the Advisory Group.

**10. SAFETY ADVISORY GROUP**

To appoint five Members to serve on the Advisory Group.

**11. ENVIRONMENT STRATEGY WORKING GROUP**

To appoint six Members to serve on the Working Group.

**12. MEMBERS' CAR PARKING WORKING GROUP**

To appoint seven Members to the Working Group.

**13. NATIONAL AIR TRAFFIC SERVICE (NATS) CONSULTATION: PROPOSED CHANGES TO TERMINAL CONTROL NORTH AIRSPACE OVER CAMBRIDGESHIRE (Pages 5 - 16)**

To consider a report by the Head of Environmental & Community Health Services, the Head of Planning Services and the Head of Environmental Management on the details of the National Air Traffic Service's proposals to change the use of terminal control north airspace.

**J Allan  
388281**

**14. FLEXIBLE WORKING: REMOTE ACCESS PROJECT: AUTHENTICATION SYSTEM (Pages 17 - 18)**

To consider a report by the Head of Information Management seeking approval to accept a quotation for the purchase of a 2 factor authentication system as part of the remote access project.

**C Hall  
388116**

**15. LOCAL AREA AGREEMENT (Pages 19 - 32)**

To consider a report by the Head of Policy and Strategic Services on the Local Area Agreement for Cambridgeshire – report to follow due to protracted negotiations with the Government Office.

**I Leatherbarrow  
388005**

**16. THE COUNCIL'S CONSTITUTION: SCHEME OF DELEGATION AND MONITORING OFFICER: INTERIM ARRANGEMENTS (Pages 33 - 34)**

With the assistance of a report by the Head of Administration to consider interim arrangements relating to the Council's Scheme of Delegation and the designation of a Monitoring Officer following the impending retirement of the Director of Central Services.

**R Reeves  
388003**

**17. EXCLUSION OF PRESS AND PUBLIC**

To resolve:

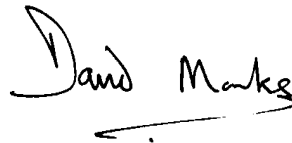
that the press and public be excluded from the meeting because the business to be transacted contains exempt information relating to the financial affairs of particular persons (including the authority holding that information) and/or information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

**18. DOCUMENT CENTRE - PURCHASE OF INSERTER** (Pages 35 - 36)

To consider a report by the Head of Administration.

**R Reeves  
388003**

Dated this 9 day of May 2008



Chief Executive

**Notes**

1. *A personal interest exists where a decision on a matter would affect to a greater extent than other people in the District –*
  - (a) *the well-being, financial position, employment or business of the Councillor, their family or any person with whom they had a close association;*
  - (b) *a body employing those persons, any firm in which they are a partner and any company of which they are directors;*
  - (c) *any corporate body in which those persons have a beneficial interest in a class of securities exceeding the nominal value of £25,000; or*
  - (d) *the Councillor's registerable financial and other interests.*
2. *A personal interest becomes a prejudicial interest where a member of the public (who has knowledge of the circumstances) would reasonably regard the Member's personal interest as being so significant that it is likely to prejudice the Councillor's judgement of the public interest.*

**Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntsdc.gov.uk /e-mail: if you have a general query on any Agenda Item, wish to tender your apologies for**

**absence from the meeting, or would like information on any decision taken by the Cabinet.**

**Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.**

**Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.**

Agenda and enclosures can be viewed on the District Council's website – [www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (*under Councils and Democracy*).

If you would like a translation of  
Agenda/Minutes/Reports or would like a  
large text version or an audio version  
please contact the Democratic Services Manager  
and we will try to accommodate your needs.

***Emergency Procedure***

*In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the car park adjacent to the Methodist Church on the High Street (opposite Prima's Italian Restaurant).*